

Port of Grapeview
Tuesday April 15, 2025 @ 7pm
Hybrid Meeting Agenda – in person and via Zoom
Mason Benson Center
5971 E Mason Lake Drive West, Grapeview, WA 98546

Regular Meeting Agenda - DRAFT

1. **Call to Order**
2. **Pledge**
3. **Roll Call**
4. **Approval of Agenda**
 - a. Commissioner comments, adjustments, approval of agenda for April 15, 2025, meeting (motion)
5. **First Public Comment Session – The Commission values your input and invites you to share your ideas and concerns. If you plan to attend in person, please sign in (advance request required by 7 PM) to provide public comments. If attending via Zoom, you will have the opportunity to virtually raise your hand to share your comments. To ensure everyone has an equal chance to speak, comments are limited to 3 minutes per person. Each individual may address the Commission once during the public comment period.**
6. **Approval of Minutes**
 - a. Commissioner input & approval of meeting minutes from March 18, 2025 (motion)
7. **Essential Correspondence Commissioners:**
 - a. None
8. **Commissioner Reports: Commissioners Farmer, Blaisdell, Whitson**
9. **Port Auditors Report; Amanda Montgomery:**

April 2025

Operations .10: Unencumbered cash - \$9,073.79 (before vouchers)

Operations: Investment balance - \$143,836.62

Warrants for 6700020010 – Operations.

(Funds) Voucher (warrant)	
Numbers: 43000008987 through 430000xxxx	\$TBD
Payroll Vouchers	
Numbers: 4300000xxxx through 430000xxxx	N/A

Balance for 6700020010 - after vouchers – \$TBD

Capital Construction .30: Unencumbered cash - \$1,177.35

Capital Construction: Investment balance - \$7,832.30

Warrants for 6700020030 – Cap. Const.

(Funds) Voucher(warrant)	
Numbers:4380001XX through 4380001XX	\$N/A
Electronic Payments	
Dates: N/A	\$N/A

Approve the vouchers (motion)

10. Committee Reports

- a. Staff Report/kiosk Report:/Website Report (AM)

11. New Business:

- a. **2025 Port Landscaping [Invoice Follow-up] (MB)**
- b. **Annual Review of the Port's PCI Compliance Policy [Discussion] (MB)**
- c. **Port Facility Signage Improvements [Discussion/Action] (MB)**
- d. **Procurement of Storage Shed at Restroom Facility [Discussion/Action] (MB)**
- e. **Review and Mitigation of Septic System Issues [Discussion](AW)**

12. Old Business:

- a. **2025 Mason County Comprehensive Economic Development Strategy (CEDS) Project Solicitation [Discussion] (MB)**
- b. **2025 Port Maintenance [Update] (AW)**
- c. **Port Stored Paperwork Retention [Follow-up] (MB)**

13. Second Public Comment Session

14. Commissioner's Comment Period

15. Adjourn the meeting.