

Port of Grapeview  
Tuesday April 16, 2024 @ 7pm  
Hybrid Meeting Agenda – in person and via Zoom  
MASON BENSON CENTER  
5971 E Mason Lake Drive West, Grapeview, WA 98546

**Regular Meeting Agenda - DRAFT**

1. **Call to Order**
2. **Pledge**
3. **Roll Call**
4. **Approval of Agenda**
  - a. Commissioner comments, adjustments, approval of agenda for April 16, 2024, meeting (motion)
5. **First Public Comment Session – The Commission wants to hear your ideas and concerns. If attending in person, please sign in (advance request required by 7pm) to provide public comment. If attending via zoom, you will have the opportunity to virtually raise your hand to provide public comment. To ensure equal opportunity for the public to comment, all comments shall be limited to 3 minutes per person. Each person may address the Commission one time during the public comment period.**
6. **Approval of Minutes**
  - a. Commissioner input & approval on meeting minutes from March 19, 2024 (motion)
7. **Essential Correspondence Commissioners: Any**
8. **Commissioner Reports: Commissioners Farmer, Blaisdell, Whitson**
9. **Port Auditors Report; Amanda Montgomery:**

**April 2024**

**Operations .10: Unencumbered cash - \$65,481.61 (before vouchers)**

**Operations: Investment balance - \$70,836.62**

**Warrants for 6700020010 – Operations**

<b>(Funds) Voucher(warrant)</b>	
<b>Numbers:430000867 through 430008xx</b>	<b>\$TBD</b>
<b>Payroll Vouchers</b>	
<b>Numbers:430000xxx through 43000xxx</b>	<b>\$N/A</b>

**Balance for 6700020010 - after vouchers – \$TBD**

**Capital Construction .30: Unencumbered cash - \$13,760.01**

**Capital Construction: Investment balance - \$7,832.30**

**Warrants for 6700020030 – Cap. Const.**

<b>(Funds) Voucher(warrant)</b>	
<b>Numbers:4380001XX through 4380001XX</b>	<b>\$N/A</b>
<b>Electronic Payments</b>	
<b>Dates: N/A</b>	<b>\$N/A</b>

**Approve the vouchers (motion)**

**10. Committee Reports**

- a. Staff Report/kiosk Report: (AM)
- b. Webmaster Report (AM/MB)

**11. New Business:**

- a. **Annual Review of the Port's PCI Compliance Policy [Discussion] (MB)**
- b. **Port Septic System Service/Inspection [Action] (AW)**
- c. **Summer Traffic Study on Grapeview Loop Road in the Vicinity of the Port [Discussion] (AW)**
- d. **WPPA New Opportunities for Small Port Members [Discussion] (MB)**
- e. **Case Inlet Fisheries Task Force [Discussion] (MB)**
- f. **Port of Grapeview 100<sup>th</sup> Anniversary Celebration Event [Discussion] (MB)**

**12. Old Business:**

- a. **Gift of Property to the Port as a Qualified Conservation Contribution [Follow-up] (JF)**
- b. **Port Apparel Considerations for the Water & Art Festival [Discussion] (JF)**
- c. **Port Landscaping Bids [Discussion/Action] (AW)**
- d. **Port Maintenance Activity [Follow-up] (AW)**
  - i. **Buoy Status [Update] (AW)**
  - ii. **Monthly Maintenance Route Inspection [Results and Suggestions] (AW)**

**13. Second Public Comment Session**

**14. Commissioner Comment Period**

**15. Adjourn the meeting.**