

Port of Grapeview
Tuesday December 16, 2025 @ 7pm
Hybrid Meeting Agenda – in person and via Zoom
Mason Benson Center
5971 E Mason Lake Drive West, Grapeview, WA 98546

Regular Meeting Agenda - DRAFT

1. **Call to Order**
2. **Pledge**
3. **Roll Call**
4. **Approval of Agenda**
 - a. Commissioner comments, adjustments, approval of agenda for December 16, 2025, meeting (motion)
5. **First Public Comment Session – The Commission values your input and invites you to share your ideas and concerns. If you plan to attend in person, please sign in (advance request required by 7 PM) to provide public comments. If attending via Zoom, you will have the opportunity to virtually raise your hand to share your comments. To ensure everyone has an equal chance to speak, comments are limited to 3 minutes per person. Each individual may address the Commission once during the public comment period.**
6. **Approval of Minutes**
 - a. Commissioner input & approval on meeting minutes from November 18, 2025 (motion)
7. **Essential Correspondence Commissioners: Any**
8. **Commissioner Reports: Commissioners Farmer, Blaisdell, Whitson**
9. **Port Auditors Report; Amanda Montgomery:**

December 2025

Operations .10: Unencumbered cash - \$13,898.48 (before vouchers)

Operations: Investment balance - \$143,836.62

Warrants for 6700020010 – Operations.

(Funds) Voucher (warrant)	
Numbers: 43000001059 through 4300000xxxx	\$TBD
Payroll Vouchers	
Numbers: 4300000xxxx through 4300000xxxx	N/A

Balance for 6700020010 - after vouchers – \$TBD

Capital Construction .30: Unencumbered cash - \$1394.59

Capital Construction: Investment balance - \$7,832.30

Warrants for 6700020030 – Cap. Const.

(Funds) Voucher (warrant)	
Numbers:4380001XX through 4380001XX	\$N/A
Electronic Payments	
Dates: N/A	\$N/A

Approve the vouchers (motion)

10. Committee Reports

- a. Staff Report/Kiosk Report:/Website Report (AM)

11. New Business:

- a. **Consideration of Resolution 2025-09, which amends Resolution 2025-05, originally adopted on November 18, 2025 (MB)**
- b. **Declaration of Vacancy – Commissioner Position No. 3 (MB)**
- c. **Port Commissioner Onboarding & Orientation Guide (MB)**
- d. **Bookkeeping and Accounting Services (MB/AM)**
- e. **Election of Port Commission Officers for 2026 (MB)**
- f. **Recognition of Retiring Commissioner Jean Farmer (MB)**

12. Old Business:

- a. **Oil Water Separator Cleaning Bid Proposals (AW)**
- b. **South Stretch Island Buoy and Buoy Updates (MB/AW)**

13. Second Public Comment Session

14. Commissioner Comment Period

15. Adjourn the meeting.