

Port of Grapeview
Tuesday November 19, 2024 @ 7pm
Hybrid Meeting Agenda – in person and via Zoom
Horton Community Center
4350 Grapeview Loop Road

Regular Meeting Agenda - DRAFT

1. **Call to Order**
2. **Pledge**
3. **Roll Call**
4. **Approval of Agenda**
 - a. Commissioner comments, adjustments, approval of agenda for November 19, 2024, meeting (motion)
5. **First Public Comment Session – The Commission wants to hear your ideas and concerns. If attending in person, please sign in (advance request required by 7pm) to provide public comment. If attending via zoom, you will have the opportunity to virtually raise your hand to provide public comment. To ensure equal opportunity for the public to comment, all comments shall be limited to 3 minutes per person. Each person may address the Commission one time during the public comment period.**
6. **Approval of Minutes**
 - a. Commissioner input & approval on meeting minutes from October 15, 2024 (motion)
7. **Essential Correspondence Commissioners: Any**
 - a. Jake Cassidy, Sr. Project Manager, Forterra NW
8. **Commissioner Reports: Commissioners Farmer, Blaisdell, Whitson**
9. **Port Auditors Report; Amanda Montgomery:**

November 2024

Operations .10: Unencumbered cash - \$17,462.46 (before vouchers)

Operations: Investment balance - \$143,836.62

Warrants for 6700020010 – Operations.

(Funds) Voucher (warrant)	
Numbers: 430000929 through 430009xx	\$TBD
Payroll Vouchers	
Numbers:430000xxx through 43000xxx	N/A

Balance for 6700020010 - after vouchers – \$TBD

Capital Construction .30: Unencumbered cash - \$8,011.13

Capital Construction: Investment balance - \$832.30

Warrants for 6700020030 – Cap. Const.

(Funds) Voucher(warrant)	
Numbers:4380001XX through 4380001XX	\$N/A
Electronic Payments	
Dates: 11/30/2024 (loan payment)	\$44,811.02

Approve the vouchers (motion)

10. PUBLIC HEARING – 2025 Operating & Capital Constriction Budgets

- a. Overview of the subject matter before hearing comments
- b. Open the Public Hearing
- c. Speakers – please state your name and residential location.
- d. Close the Public Hearing

11. PUBLIC HEARING – Amendments to the Comprehensive Scheme of Harbor Improvements

- a. Overview of the subject matter before hearing comments
- b. Open the Public Hearing
- c. Speakers – please state your name and residential location.
- d. Close the Public Hearing

12. Committee Reports

- a. Staff Report/kiosk Report/Website Report (AM)

13. New Business:

- a. **Finalize 2025 Operating & Capital Construction Budget (MB)**
- b. **Approve Levy Certifications: Ordinance Resolutions 2024-07 and 2024-08 (MB)**
- c. **Approve IDD Multiyear Levy Period: Resolution 2024-09 (MB)**
- d. **Approve Operating & Capital Construction Budgets for 2025: Resolution 2024-10 (MB)**
- e. **Approve Amending the Comprehensive Scheme of Harbor Improvement to Incorporate Projects Described in the 2025 Capital Construction Budget: Resolution 2024-11 (MB)**
- f. **Port Payroll – Commissioner Per Diem’s Claimed (July through December) due by 12/4/24 (AM)**
- g. **Website Video for Kayak Launching at Our Facility (JF)**

14. Old Business:

- a. **Confirmation that the December Meeting will be held at the Mason Benson Center (AM)**

15. Second Public Comment Session

16. Commissioner Comment Period

17. Adjourn the meeting