

Port of Grapeview  
Tuesday November 21, 2023 @ 7pm  
Hybrid Meeting Agenda – in person and via Zoom  
Horton Community Center  
4350 Grapeview Loop Road

**Regular Meeting Agenda - DRAFT**

1. **Call to Order**
2. **Pledge**
3. **Roll Call**
4. **Approval of Agenda**
  - a. Commissioner comments, adjustments, approval of agenda for November 21, 2023, meeting (motion)
5. **First Public Comment Session – The Commission wants to hear your ideas and concerns. If attending in person, please sign in (advance request required by 7pm) to provide public comment. If attending via zoom, you will have the opportunity to virtually raise your hand to provide public comment. To ensure equal opportunity for the public to comment, all comments shall be limited to 3 minutes per person. Each person may address the Commission one time during the public comment period.**
6. **Approval of Minutes**
  - a. Commissioner input & approval on meeting minutes from October 17, 2023 (motion)
7. **Essential Correspondence Commissioners: Any**
8. **Commissioner Reports: Commissioners Farmer, Blaisdell, Whitson**
9. **Port Auditors Report; Amanda Montgomery:**

**November 2023**

**Operations .10: Unencumbered cash - \$76,069.02 (before vouchers)**

**Operations: Investment balance - \$70,836.62**

**Warrants for 6700020010 – Operations.**

<b>(Funds) Voucher (warrant)</b>	
<b>Numbers: 4300000814 through 4300008xx</b>	<b>\$TBD</b>
<b>Electronic Payments</b>	
<b>Dates: N/A</b>	<b>TBD</b>

**Balance for 6700020010 - after vouchers – \$TBD**

**Capital Construction .30: Unencumbered cash - \$13,591.99**

**Capital Construction: Investment balance - \$7,832.30**

**Warrants for 6700020030 – Cap. Const.**

<b>(Funds) Voucher(warrant)</b>	
<b>Numbers:4380001XX through 4380001XX</b>	<b>\$N/A</b>
<b>Electronic Payments</b>	
<b>Dates: 11/30/2023 (Kitsap Loan Payment)</b>	<b>\$24,811.02</b>

**Approve the vouchers (motion)**

**10. PUBLIC HEARING – 2024 Operating & Capital Construction Budgets**

- a. Overview of the subject matter before hearing comments
- b. Open the Public Hearing
- c. Speakers – please state your name and residential location.
- d. Close the Public Hearing

**11. Committee Reports**

- a. Staff Report/kiosk report: (AM)
- b. Webmaster Report (MB)

**12. New Business:**

- a. **Finalize 2024 Operating & Capital Construction Budget (MB)**
- b. **Authorize Refund Levy to Recover Taxes that were Refunded and/or Cancelled During the Last 12 Months (MB)**
- c. **Levy Certifications: Ordinance Resolution 2023-10 and Ordinance Resolution 2023-11 (MB)**
- d. **IDD Multiyear Levy Period Resolution 2023-12 (MB)**
- e. **2024 Operating & Capital Construction Budgets Resolution 2023-13 (MB)**
- f. **Port Payroll – Commissioner Per Diem’s Claimed (July through December) due by 12/6/23 (AM)**
- g. **Maritime Washington Interpretation Grant Program (AW)**
- h. **Formal Thank You Letter to Taylor Shellfish for Their Help with Buoy Installation (JF)**

**13. Old Business:**

- a. **Maintenance Items - .09 Reimbursement (MB)**

**14. Second Public Comment Session**

**15. Commissioner Comment Period**

**16. Adjourn the meeting.**