PORT OF GRAPEVIEW

2027 Budget

DRAFT BUDGET - OPERATIONS

Budget Note – Operating Budget

The Operating Budget identifies the revenues and expenditures anticipated to support the Port's routine operations during the budget year. It serves as the Commission's financial planning document and does not obligate the Port to expend the full amount budgeted for any individual line item. Actual expenditures may vary based on operational needs, revenues, emergencies, equipment failures, Commission priorities, or other changing circumstances. The Commission reviews the budget throughout the year and may amend it as authorized by law to ensure the prudent, efficient, and responsible stewardship of public funds.

			Year 2027
300.00	Operating Investment Account Opening Balance	$	128,836.62
300.00	General Cash Account Opening Balance	$	9,300.00
362.40	Anticipated Kiosk Revenue	$	12,000.00
311.10	General Property Taxes	$	30,485.10
317.40	Reforest/Open Spaces	$	25.00
337.00	Forest Excise Tax	$	275.00
361.10	Interest Income	$	4,800.00
	OPERATING REVENUE	**$**	**185,721.72**
	SALARIES & WAGES		
546 0010	Commissioner, Per - Diem, D1	$	2,896.00
546 0010	Commissioner, Per - Diem, D2	$	3,570.00
546 0010	Commissioner, Per - Diem, D3	$	3,521.00
546 0010	Administrator	$	5,275.00
546 0020	Industrial Insurance (L&I)	$	150.00
546 0020	Employement Security tax	$	30.00
546 0020	Paid Family Medical Leave	$	116.00
546 0020	WA Cares Fund	$	85.00
546 0020	Social Security/FICA/941	$	4,350.00
	TOTAL	**$**	**19,993.00**
	Intergovernmental Expenses		
546 0040	Investment Interest Fees	$	290.00
546 0040	Property Taxes	$	23.50
546 0040	Election Cost/Ballot Cost	$ -	
546 0040	State Auditor (audit)	$	2,600.00
	TOTAL	**$**	**2,913.50**
	Professional Services		

546 0040	AAA Septic pumping		$	575.00
546 0040	AAA Septic maintenance/jetting		$	1,200.00
546 0040	AAA Portable toilet		$	1,860.00
546 0040	PUD 3		$	2,280.00
546 0040	PO Box annual fee		$	202.00
546 0040	Accounting Fees		$	1,250.00
546 0040	Attorney Fees		$	500.00
546 0040	Fire Hall rental (12 meetings)		$	420.00
	TOTAL		**$**	**8,287.00**
	Maintenance & Infrastructure Improvements			
546 0040	Ramp & Float Dock cleaning & maintenance		$	500.00
546 0040	Float/Gangway repairs		$	500.00
546 0040	Upper & Lower parking lot maintenance		$	500.00
546 0040	Rest Room Maintenance		$	1,500.00
546 0040	Landscaping Maintenance		$	3,000.00
546 0040	Landscape annual overhaul		$	3,000.00
546 0040	Landscape - re-establish plantings/beds/vegetation		$	500.00
546 0040	Pump House Maintenance		$	700.00
546 0040	End of ramp/gravel maintenance		$	500.00
546 0040	Asset maintenance (signs, buoys, diver etc.)		$	1,500.00
546 0040	Catch basin maintenance		$	650.00
546 0040	Extra maintenance on Port assets & property		$	500.00
	TOTAL		**$**	**13,350.00**
	Digital Asset Expenses			
546 0040	Domain Name Registration		$	34.00
546 0040	Website Hosting		$	360.00
546 0040	Newsletter/email services (WIX)		$	120.00
546 0040	Admin email account		$	90.00
546 0040	Software costs		$	330.00
546 0040	Computer Fees (programs, service or maintainence)		$	50.00
546 0040	ZOOM		$	222.00
	TOTAL		**$**	**1,206.00**
	Office & Misc. Expenses			
546 0040	Insurance (Enduris)		$	5,900.00
546 0040	WPPA Dues		$	300.00
546 0040	Travel Reimbursments		$	50.00
546 0040	Mason County Journal		$	275.00
546 0030	Signs		$	500.00
546 0030	Scott McLendon		$	300.00
546 0030	Misc. Expenses		$	500.00
546 0040	North Mason Chamber membership		$	300.00

546 0040	EDC membership		$	250.00
546 0030	Restroom supplies		$	250.00
546 0030	Office Supplies, Postage, Paper etc		$	500.00
	TOTAL		**$**	**9,125.00**
	Kiosk Expenses			
546 0040	Kiosk Maintenance		$	150.00
546 0040	Kiosk Monthly Service		$	1,238.00
546 0030	Kiosk/Annual Pass supplies		$	300.00
546 0040	Merchant Service Fees		$	1,100.00
	TOTAL		**$**	**2,788.00**
	Reserve		$	128,059.22
	TOTAL		**$**	**128,059.22**
	Total Expenses		**$**	**57,662.50**
	Expenses including Reserve		**$**	**185,721.72**
	Operating Revenue		**$**	**185,721.72**
	Net		**$**	-