

**PORT OF GRAPEVIEW**  
**2025 Budget**  
**DRAFT BUDGET - OPERATIONS**

		Year 2025
300.00	Operating Investment Account Opening Balance	\$ 70,836.62
300.00	General Cash Account Opening Balance	\$ 66,650.00
362.40	Anticipated Kiosk Revenue	\$ 13,000.00
311.10	General Property Taxes	\$ 28,836.00
317.40	Reforest/Open Spaces	\$ 25.00
337.00	Forest Excise Tax	\$ 200.00
361.10	Interest Income	\$ 3,600.00
		\$ -
	<b>OPERATING REVENUE</b>	<b>\$ 183,147.62</b>
	<b>SALARIES &amp; WAGES</b>	
546 0010	Commissioner, Per - Diem, D1	\$ 2,312.00
546 0010	Commissioner, Per - Diem, D2	\$ 2,837.00
546 0010	Commissioner, Per - Diem, D3	\$ 2,803.00
546 0010	Administrator	\$ 4,630.00
546 0020	Industrial Insurance (L&I)	\$ 139.00
546 0020	Employment Security tax	\$ 17.00
546 0020	Paid Family Medical Leave	\$ 64.00
546 0020	WA Cares Fund	\$ 70.00
546 0020	Social Security/FICA/941	\$ 3,745.00
	<b>TOTAL</b>	<b>\$ 16,617.00</b>
	<b>Intergovernmental Expenses</b>	
546 0040	Investment Interest Fess	\$ 192.00
546 0040	Property Taxes	\$ 23.50
546 0040	Election Cost/Ballot Cost	\$ -
546 0040	State Auditor (audit)	\$ 2,400.00
	<b>TOTAL</b>	<b>\$ 2,615.50</b>
	<b>Professional Services</b>	
546 0040	AAA Septic pumping	\$ 500.00
546 0040	AAA Septic maintenance/jetting	\$ 1,000.00
546 0040	AAA Portable toilet	\$ 1,320.00
546 0040	PUD 3	\$ 1,700.00
546 0040	PO Box annual fee	\$ 182.00
546 0040	Accounting Fees	\$ 1,650.00
546 0040	Attorney Fees	\$ 500.00
546 0040	Fire Hall rental (12 meetings)	\$ 420.00
	<b>TOTAL</b>	<b>\$ 7,272.00</b>
	<b>Maintenance</b>	

546 0040	Ramp & Float Dock cleaning & maintenance	\$	1,000.00
546 0040	Float/Gangway repairs	\$	1,000.00
546 0040	Parking Lot Maintenance	\$	1,000.00
546 0040	Rest Room Maintenance	\$	1,500.00
546 0040	Landscaping Maintenance	\$	2,500.00
546 0040	Landscape annual overhaul	\$	1,200.00
546 0040	Pump House Maintenance	\$	500.00
546 0040	Asset maintenance (signs, buoys, diver etc.)	\$	1,000.00
546 0040	Catch basin maintenance	\$	1,200.00
546 0040	Extra maintenance on Port assets & property (tree service)	\$	2,000.00
	<b>TOTAL</b>	<b>\$</b>	<b>12,900.00</b>
	<b>Digital Asset Expenses</b>		
546 0040	Domain Name Registration	\$	28.50
546 0040	Website Hosting	\$	222.00
546 0040	Newsletter/email services (WIX)	\$	120.00
546 0040	CIFTF domain and website hosting 1/2 (shared with PoA)	\$	-
546 0040	Admin email account	\$	90.00
546 0040	Software costs	\$	200.00
546 0040	Computer Fees (programs, service or maintainence)	\$	50.00
546 0040	ZOOM	\$	210.00
	<b>TOTAL</b>	<b>\$</b>	<b>920.50</b>
	<b>Office &amp; Misc. Expenses</b>		
546 0040	Insurance (Enduris)	\$	6,500.00
546 0040	WPPA Dues	\$	300.00
546 0040	Travel Reimbursments	\$	50.00
546 0040	Mason County Journal	\$	275.00
546 0030	Signs	\$	500.00
546 0030	Scott McLendon	\$	300.00
546 0030	Misc. Expenses	\$	500.00
546 0040	North Mason Chamber membership	\$	105.00
546 0040	EDC membership	\$	250.00
546 0030	Restroom supplies	\$	250.00
546 0030	Office Supplies, Postage, Paper etc	\$	500.00
	<b>TOTAL</b>	<b>\$</b>	<b>9,530.00</b>
	<b>Kiosk Expenses</b>		
546 0040	Kiosk Maintenance	\$	150.00
546 0040	Kiosk Monthly Service	\$	1,237.00
546 0030	Kiosk/Annual Pass supplies	\$	300.00
546 0040	Merchant Service Fees	\$	1,100.00
	<b>TOTAL</b>	<b>\$</b>	<b>2,787.00</b>
	Reserve	\$	130,505.62

	<b>TOTAL</b>	\$	<b>130,505.62</b>
	<b>Total Expenses</b>	\$	<b>52,642.00</b>
	Expenses including Reserve	\$	<b>183,147.62</b>
	<b>Operating Revenue</b>	\$	<b>183,147.62</b>
	<b>Net</b>	\$	<b>-</b>

